How to Save on **TUITION**

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SCHOLARSHIP APPLICATION CHECKLIST

Successful scholarship applications take considerable time and effort. Before you start the application process, gather the information below in one place. It will save you time and spare you the hassle of scrambling for documents at the last minute.

PERSONAL INFORMATION

- [ ] Your name and date of birth, parents' names and employment
- [ ] Contact information—full address, phone number and email address
- [ ] Resumé or curriculum vitae
- [ ] Personal statement (a list of your education, career and personal goals)

ACADEMIC INFORMATION

- [ ] Current school information—name of high school or college and identifying code (if applicable)
- [ ] Class rank and expected graduation date
- [ ] School transcripts
- [ ] Recommendation letter(s)
- [ ] College choices and intended majors/area of study
- [ ] Performance history: GPA, AP, honors courses

FINANCIAL INFORMATION

- [ ] Parents' income and their most recent federal tax return (if you are a dependent)
- [ ] Completed FAFSA application—available at www.fafsa.gov
- [ ] Completed Student Aid Report (SAR) from your completed FAFSA

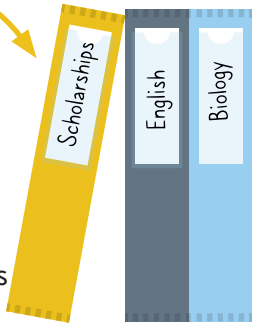
ACTIVITIES AND ACCOMPLISHMENTS

- [ ] List of extracurricular activities, clubs, organizations and sports
- [ ] Volunteer, community or public service activities (include the number of hours volunteered where applicable)
- [ ] Employment history—include internships, summer jobs and side gigs
- [ ] List of awards or honors received

Checklist adapted from Scholarships.com

CREATE A MASTER BINDER

Dedicate a binder to house physical copies of the regularly requested documents listed above. This way, the appropriate document is only ever a quick photocopy or scan-and-print away. Your master binder is also a great place to track the scholarships you've applied for (search for free printable templates online) and to keep copies of your various application essays for future inspiration.



DID YOU KNOW?

The number of cases of scholarship fraud reported to the FTC is on the rise. Use your best judgment when searching for scholarship opportunities online.

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